



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત  
સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થાન, સુરત

SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT  
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/FC(39)/ 2059

Date: 28/11/2020

To,  
All the Members  
Finance Committee  
SVNIT, Surat

12 8 NOV 2020

**SUB: Minutes of the 39<sup>th</sup> Meeting of the Finance Committee held on 23/11/2020.**

Sir/Madam,

Please find enclosed the Minutes of the 39<sup>th</sup> meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 23/11/2020 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably so as to reach on or before 4<sup>th</sup> December 2020 for necessary corrections. In case no comments are received by 4<sup>th</sup> December 2020 necessary action will be initiated as per decision of the Finance Committee/ Board.

Encl.: As above

  
(Dr. Pramod Mathur)  
REGISTRAR &  
MEMBER - SECRETARY

Copy to:  
Director/ Dy. Director/ Registrar



**SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.**

**MINUTES**

*Minutes of 39<sup>th</sup> Finance Committee meeting of the of the Sardar Vallabhbhai National Institute of Technology, Surat held on Monday, the 23<sup>rd</sup> November, 2020 at 11:00 a.m. in the Conference Room of Sardar Vallabhbhai National Institute of Technology, Surat.*

1. **Dr. S.R. Gandhi** : Chairman  
Director, SVNIT, Surat
2. **Shri Madan Mohan** : Member  
ADG (HE), Ministry of Education  
Govt. of India, New Delhi  
(Present through VC/OAEM)
3. **Shri D. K. Singh** : Member  
Dy. Secretary (IFD), Ministry of Education  
Govt. of India, New Delhi  
(Present through VC/OAEM)
4. **Dr. R. A. Christian** : Member  
Professor, CED,  
SVNIT, Surat
5. **Dr. P. V. Bhale** : Member  
Associate Professor, MED  
SVNIT, Surat  
(Present through VC/OAEM)
6. **Dr. P. L. Patel** : Special Invitee  
Deputy Director, SVNIT Surat
7. **Dr. P.V. Timbadiya** : Special Invitee  
Prof. I/C. Finance & Accounts  
Asso. Prof., CED, SVNIT Surat
8. **Dr. Pramod Mathur** : Member Secretary  
Registrar, SVNIT, Surat

Prof G J Joshi, Dean (P&D) and Dr. Gaurang R. Vesmawala, Asso. Dean (Planning & Development) were invited to attend the meeting to present the matters related to the Estate & Store Section.

*Pramod Mathur*  
27/11/2020



At the outset, Director and Chairman Finance Committee, Prof. S. R. Gandhi extended a warm welcome to all the members, particularly the members from the Ministry of Education, Shri Madan Mohan, ADG (HE), MoE, New Delhi and Shri D. K. Singh, Dy. Secretary (IFD), MoE, New Delhi and. He also welcomed the Board nominees to the Finance Committee, Prof. R. A. Christian and Dr. P. V. Bhale of SVNIT alongwith the Special Invitees Prof. P. L. Patel, Deputy Director and Dr. P. V. Timbadiya, Professor In-charge (F&A). He also welcomed Dr. Pramod Mathur, Registrar and Member Secretary of Finance Committee.

Thereafter, the Member Secretary was requested to go through the agenda items.

- Item 39.1: To confirm the minutes of the 38<sup>th</sup> meeting of the Finance Committee held on 21/09/2020.**
- Reso 39.1:** “Resolved to confirm the minutes of the 38<sup>th</sup> Meeting of the Finance Committee held on 21/09/2020.”
- Item 39.2: To note and approve the action taken on the resolutions adopted by the Finance Committee in its 38<sup>th</sup> meeting held on 21/09/2020.**
- Reso 39.2:** “Resolved to note and approve the action taken on the resolutions adopted by the Finance Committee in its 38<sup>th</sup> meeting held on 21/09/2020.”
- Item 39.3: To consider and recommend to the Board of Governors to approve the revised proposal of preliminary estimate submitted by CPWD for the work of “Construction of Residential Quarters (Type-IV) at SVNIT, Surat” through proposal of Higher Education Funding Agency (HEFA).**
- Reso 39.3:** The committee was appraised that the construction project funded through HEFA has been planned and phased in three parts to be executed during 2021-2025.

EWS implementation:

500 Seater Boys Hostel & additional lab facilities in departments

Phase – I:

1. Construction of New Administrative Building
2. Construction of Two Lecture Hall complex
3. Construction of 80 Nos. Type III Residential Quarters.

Phase – II:

4. Construction of Common Facility Complex.
5. Construction of 600 Seater Boys’ Hostel
6. Construction of Residential Quarters (Type-IV)

Phase – III:

7. Construction of Mega Mess Building
8. Construction of Advance Earthquake Engineering Lab
9. Construction of Health Centre
10. Construction of Out Door Sports Facility (Synthetic Athletic Track, Cricket and Foot Ball Ground)

  
27/11/2022

The following construction works were already approved vide Reso. 36.11 of 36<sup>th</sup> Meeting of Finance Committee held on 14/03/2020 and 53<sup>rd</sup> Board of Governors Meeting held on 14/03/2020 vide Reso. 53.12.

1. Construction of New Administrative Building
2. Construction of New Lecture Hall complex
3. Construction of 80 Nos. Type III Residential Quarters.
4. Construction of Mega Mess Building
5. Construction of Common Facility Complex.

The approval of remaining construction work detailed below is put up in the current Finance Committee Meeting as Agenda items No. 39.3 to 39.7.

1. Construction of Residential Quarters (Type-IV)
2. Construction of Health Centre
3. Construction of Advance Earthquake Engineering Lab
4. Construction of 600 Seater Boys' Hostel
5. Construction of Out Door Sports Facility (Synthetic Athletic Track, Cricket and Foot Ball Ground)

The plan for Construction of 80 Nos. of Residential Quarters (Type-IV) was prepared by empaneled architect M/s. Pavan Infratech, Surat and preliminary estimate was prepared by CPWD. This proposal is part of five years infrastructure development plan for 2020-25 and will be executed through funding from HEFA. This will consist of two blocks of 40 quarters in each block with G+10 storied with GRIHA 3 Star rating compliant design having Ground in stilt for parking and other 10 floors with floor height of 3.00 meter. The total construction area of the proposed buildings is 14718.90 sqm.

The proposed plan and preliminary estimates were prepared after series of meetings with CPWD officials and Architects. The plans and preliminary estimate was prepared by CPWD and was placed before 68<sup>th</sup> meeting of Building & Works Committee held on 19/08/2020 wherein it was recommended to approve the preliminary estimate of Rs.46,08,32,350/- (Forty Six Crores Eight Lakhs Thirty Two Thousand Three Hundred Fifty only) including 3% contingencies charges and 4.25% of EPF & ESI for Construction of Residential Quarters (Type-IV) at SVNIT, Surat which will be executed by CPWD and funded through HEFA Loan. After deliberation it was;

“Resolved that proposal for getting the HEFA loan under Phase- I be initiated for above three approved projects at the earliest. The proposal for Phase-II and Phase- III will be initiated as per time line mentioned against each. The construction work under Phase – II and Phase- III will be taken-up depending upon the institute priorities and availability of funds and be brought to Finance Committee in near future for approval before construction of the Buildings.”

  
27/11/2020



“Resolved further to recommend to the Board of Governors to approve in principle the preliminary estimate of Rs.46,08,32,350/- (Rupees Forty Six Crores Eight Lakhs Thirty Two Thousand Three Hundred Fifty only) including 3% contingencies charges and 4.25% of EPF & ESI for Construction of Residential Quarters (Type-IV) at SVNIT, Surat. The work will be executed by CPWD and funded through HEFA Loan and may be taken up as per its priority and availability of adequate funds with the institute”.

**Item 39.4:** To consider and recommend to the Board of Governors to approve the revised proposal of preliminary estimate submitted by CPWD for the work of “Construction of Health Centre at SVNIT, Surat” through proposal of Higher Education Funding Agency (HEFA).

**Reso 39.4:** The Committee was briefed that, as advised by the Ministry of Education, New Delhi, the Institute has prepared the comprehensive proposal for projects to be executed during 2021-2025. The plan for Construction of Health Centre at SVNIT, Surat was prepared by empaneled architect M/s. De. Sign Studio Inc. of Surat and preliminary estimate was prepared by CPWD. The total construction area of the proposed building is 880.00 sqm. The Building & Works Committee in its 68<sup>th</sup> meeting held on 19/08/2020, recommended the preliminary estimate of Rs.3,96,98,772/- (Rupees Three Crores Ninety Six Lakhs Ninety Eight Thousand Seven Hundred Seventy Two Only) including 3% contingencies charges and 4.25% of EPF & ESI (excluding Medical Equipment and Furniture) and also resolved to execute the work through CPWD. Considering the local climatic conditions, provision should be made for air-conditioning in all rooms of proposed health center. In addition, the Furniture & Fixture and equipment required for the health center is estimated to Rs.49.07 Lakhs which will be procured by the institute. The entire project cost including building, medical equipment and furniture will be funded through HEFA. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve in principle the preliminary estimate submitted by CPWD for the work of “Construction of Health Centre at SVNIT, Surat” at Rs.3,96,98,772/- (Rupees Three Crores Ninety Six Lakhs Ninety Eight Thousand Seven Hundred Seventy Two Only) including 3% contingencies charges and 4.25% of EPF & ESI under proposed HEFA subject to availability of funds and may be taken up as per its priority and availability of adequate funds with the institute”.

“Further, resolved to recommend to the Board of Governors to approve in principle Furniture and equipments for the Health Centre at the estimated cost of Rs. 49.07 lakhs be procured by the Institute after completion of construction of health center building. The expenditure may be met under OH-35/HEFA subject to availability of adequate funds with the institute”.

*Pranav*  
27/11/20

**Item 39.5:** To consider and recommend to the Board of Governors to approve the revised proposal of preliminary estimate submitted by CPWD for the work of “Construction of Advance Earthquake Engineering Lab at SVNIT, Surat” through proposal of Higher Education Funding Agency (HEFA).

**Reso. 39.5:** The Committee was briefed that, the plan for Construction of Advance Earthquake Engineering Lab at SVNIT, Surat” is prepared as a comprehensive proposal for projects to be executed during 2021-25 through Higher Education Funding Agency (HEFA) by the Institute (Civil Engineering Department). The total construction area of the proposed building is 753.22 sqm.

The proposed plans and preliminary estimate (Part-A for Rs.6,03,62,747/- as prepared by CPWD) and details of equipment and their cost (Part-B for Rs.8.00 Crore as estimated by SVNIT) was placed before 68<sup>th</sup> meeting of Building & Works Committee held on 19/08/2020 wherein it was recommended for administrative approval/ expenditure sanction of Rs.6,03,62,747/- including 3% contingencies charges and 4.25% of EPF & ESI. The work will be executed through CPWD and funded through HEFA. The detailed specification for equipment required for proposed Lab with an estimated amount of Rs.8.00 Crore was prepared by the Department of Civil Engineering. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve in principle the preliminary estimate submitted by CPWD for “Construction of Advance Earthquake Engineering Lab at SVNIT, Surat” at the estimated cost of Rs.6,03,62,747/- (Rupees Six Crore Three Lakhs Sixty Two Thousand Seven Hundred Forty Seven only) including 3% contingencies charges and 4.25% of EPF & ESI which is to be executed by CPWD and funded through HEFA Loan subject to availability of funds and priority”.

“Further resolved to recommend to the Board for approving additional equipments cost of Rs.8.00 Crores (Rupees Eight Crore) to be funded from HEFA Loan. The institute was advised to explore possibility of getting partial funds from industries/ alumni or Research & Consultancy generated funds to reduce the HEFA Loan and save IRG spending.”

**Item 39.6:** To consider and recommend to the Board of Governors to approve the revised proposal of preliminary estimate submitted by CPWD for the work of “Construction of 600 Seater Boys’ Hostel at SVNIT, Surat” through proposal of Higher Education Funding Agency (HEFA).

**Reso39.6:** The Committee was briefed that the plan for Construction of 600 Seater Boys’ Hostel at SVNIT, Surat” is a part of comprehensive proposal for projects to be executed during 2021-2025 and executed by CPWD through HEFA funding. The total plinth area of the project is 14,464.00 sqm. The proposal is prepared through architect of CPWD and preliminary estimate was prepared by CPWD. The 68<sup>th</sup> meeting of

*P. Mahur*  
27/11/20



Building & Works Committee in its meeting held on 19/08/2020 recommended for administrative approval/ expenditure sanction for Rs.49,15,92,800/- including 3% contingencies charges and 4.25% of EPF & ESI. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve in principle the preliminary estimate submitted by CPWD for 600 Seater Boys’ Hostel at SVNIT, Surat (including Furniture) at the estimated cost of Rs.49,15,92,800/- (Rupees Forty Nine Crore Fifteen Lakhs Ninety Two Thousand Eight Hundred only) including 3% contingencies charges and 4.25% of EPF & ESI which is to be executed by CPWD and funded through HEFA Loan subject to availability of funds and priority”.

**Item 39.7:** To consider and recommend to the Board of Governors to approve the revised proposal of preliminary estimate submitted by CPWD for the work of “Construction of Out Door Sports Facility (Synthetic Athletic Track, Cricket and Foot Ball Ground) at SVNIT, Surat” through proposal of Higher Education Funding Agency (HEFA).

**Reso39.7:** The Committee was briefed that, the proposal for Construction of Out Door Sports Facility (Synthetic Athletic Track, Cricket and Foot Ball Ground) at SVNIT, Surat is prepared as a comprehensive proposal for projects to be executed through HEFA funding during 2021-2025. The total construction area of the proposed building is 34398.61 sqm. The plan is prepared through empanelled architect M/s. Mitimitra Consultant of Pune and the preliminary estimate is prepared by CPWD. The Building & Works Committee in its 68<sup>th</sup> meeting held on 19/08/2020 recommended the proposal with the preliminary estimate of Rs.23,14,00,100/- including 3% contingencies charges and 4.25% of EPF & ESI as prepared by CPWD and also resolved to execute the work through CPWD. The Committee advised that the institute should explore the possibility for getting funding from other sources/ agencies/ alumni association to reduce HEFA funding and reduce IRG spending. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve in principle the preliminary estimate submitted by CPWD for Construction of Out Door Sports Facility (Synthetic Athletic Track, Cricket and Foot Ball Ground) at SVNIT, Surat at the estimated cost of Rs.23,14,00,100/- (Rupees Twenty Three Crore Fourteen Lakhs One Hundred only) including 3% contingencies charges and 4.25% of EPF & ESI which is to be executed by CPWD and fully/partially funded through HEFA Loan subject to availability of funds and institute priorities”.

“Further resolved to recommend to the Board to explore the possibility of getting external funding from other sources/ agencies/ SVNIT Surat Alumni Association for partly funding the project.”

**Item 39.8:** To consider and recommend to the Board of Governors to approve the revised preliminary estimate submitted by the CPWD for Construction of 500 seater Boys' Hostel for implementation of reservation for Economically Weaker Section (EWS) in Central Education Institute issued by MHRD letter no.F.No.35-4/2019-TS.III dated 19/06/2019 through proposal of Higher Education Funding Agency (HEFA).

**Reso39.8:** The Committee was briefed that, for implementation of EWS Reservation at SVNIT Surat the MHRD, GoI had allocated a fund of Rs.29.83 crore under OH-35 vide letter No. F. No. 35-4/2019-TS.III dated 19/06/2019 including Rs.25.66 crores for constructions, Rs.1.74 crores for equipment and Rs.2.43 crores for Furniture. Earlier, the Detailed Project Report (DPR) for additional Infrastructure required for implementation of reservation for Economically Weaker Section (EWS) was approved by 34<sup>th</sup> Meeting of the Finance Committee & 51<sup>st</sup> Board of Governors meeting held on 10/10/2019. The DPR included Construction of Hostel at the estimated cost of Rs.25.66 Crores including contingencies, EPF & ESIC as per preliminary estimate by CPWD. The original preliminary estimate was based on tentative area without any detailed planning of the proposed hostel building. Now on detailed architectural planning, the minimum total required plinth area for 500 student hostel on double occupancy basis has considerably increased from 7600 sqm to 9600 sqm,

The Building & Works Committee in its 68<sup>th</sup> meeting held on 19/08/2020 recommend for administrative approval/ expenditure sanction for the work of Construction of 500 Seater Boys' Hostel at SVNIT, Surat excluding furniture as per the revised preliminary estimate of Rs.35,47,77,283/- [Rs.36,46,45,896 (-) 98,68,613 towards furniture cost] including 3% contingencies charges and 4.25% of EPF & ESI. The work will be executed through CPWD and funded by HEFA (EWS) and IRG of the institute. The funding through HEFA (EWS) will be limited to Rs.25.65 Crores and remaining Rs.9.83 Corers will be funded through IRG of the Institute. The additional expenditure involved for completion of the project over and above the admissible amount of HEFA loan will be met out from IRG of the institute. The institute will procure equipment of Rs.1.74 Corers and furniture Rs.2.43 Cores separately, which will be funded through HEFA (EWS) following GFR procurement procedure. The Ministry officials emphasized that the construction should be as per funds approved by the Ministry of Education for EWS Project implementation and fund sanctioned cannot be increased.

The Ministry officials present in the meeting informed the Committee that the fund of Rs.29.83 Crores (Rs.25.66 Crores for Construction, Rs.1.74 for equipment & Rs.2.43 Crores for furniture) sanctioned to SVNIT, Surat under HEFA (EWS) will now be met through GIA of Ministry of Education instead of funding through HEFA (EWS), After deliberation it was;

*Graham*  
25/11/2022



“Resolved to recommend to the Board for administrative approval/ expenditure sanction for Construction of 500 Seater Boys’ Hostel at SVNIT, Surat excluding furniture as per the revised preliminary estimate of Rs.35,47,77,283/- (Rupees Thirty Five Crores Forty Seven Lakhs Seventy Seven Thousand Two Hundred Eighty Three only) [Rs.36,46,45,896 (-) 98,68,613 towards furniture cost] for proposed EWS Hostel including 3% contingencies charges and 4.25% of EPF & ESI.”

“Further resolved to recommend to the Board of Governors that the funding through GIA of Ministry of Education (for implementation of reservation of Economically weaker section for admission in CFTIs allocated fund of Rs. 29.83 Crores) be limited to Rs.25.65 Crores and remaining Rs.9.83 Corers will be funded through IRG of the Institute”.

“Further resolved to recommend to the Board of Governors that the expenditure to procure equipment and furniture with an estimated cost of Rs. 1.74 Corers and Rs.2.43 Cores respectively be met through funds from GIA of Ministry of Education (for implementation of reservation of Economically weaker section for admission in CFTIs allocated fund of Rs. 29.83 Crores) following GFR procurement procedure.”

“Resolved further to recommend to the Board of Governors to communicate the aforesaid revised preliminary estimate to the Ministry of Education, New Delhi for issue of sanction order (for implementation of reservation of Economically weaker section for admission in CFTIs allocated fund of Rs. 29.83 Crores)”.

**Item 39.9: To note the Minutes of the 69<sup>th</sup> meeting of the Building & Works committee meeting held on 11/11/2020.**

**Reso 39.9:** “Resolved to note the Minutes of the 69<sup>th</sup> Meeting of the Building & Works Committee meeting held on 11/11/2020 as per Statues 12(5) of NIT Act”.

**Item 39.10: To consider and recommend to Board of Governors to approve the amount of consultancy fees for Consulting Services for various projects to be taken up in SVNIT Campus under HEFA met out of the Contingency Component of preliminary estimate submitted by CPWD.**

**Reso39.10:** It was informed to the committee that the institute hired the services of empaneled Architect/Consultants for upcoming various projects in the campus based on their project presentation and capacity to execute the size of projects in terms of their cost. The empaneled Architects were categorized into three groups which was approved by 62<sup>nd</sup> meeting of BWC held on 1.3.2018. Out of 11 HEFA Projects, the planning and designing component of 07 projects have been carried out through outsourced consultancy firms. The expenditure for consultant fees is proposed to be met from the 3% contingency amount kept in the respective projects which will be undertaken by CPWD. The institute has already paid approx. 10% of the consultation fees to three Architects. The representative from Ministry of Education express that the Architectural Fees of the approved projects can be managed by CPWD from the contingency amount available in respective projects. After deliberation, it was:

*Praveen*  
*27/11/2020*



“Resolved to withdraw item and be placed before next Finance Committee Meeting with complete details of procedure followed for appointment of Architects/ consultant.”

**Item 39.11** To consider and recommend to the Board of Governors to approve the amount of extra items of Rs.23,13,250/- (Rs. Twenty Three Lakhs Thirteen Thousand Two Hundred Fifty only) to be executed under the work of Renovation of Old Library Building (Incubation Center) at SVNIT Campus, Surat through lowest quoting agency M/s. R. O. Agrawal of Surat

**Reso 39.11:** The Committee was briefed that, the work for Renovation of Old Library Building (Incubation Center) at SVNIT Campus, Surat was approved in the 35<sup>th</sup> meeting of Finance Committee meeting held on 9.1.2020 with total cost of Rs.1,57,62,286/-. During execution of work, seepage of rain water from external walls, terrace and from the existing roof was observed. Moreover, during site visit, it was found necessary to execute some extra items like strengthening of damaged structural members like beams, columns etc. with the use of polymer plaster in order to ensure structural durability of the building. Also some extra items are required to be added as per suggestion of Architect like epoxy grooving in wall tiles and wall putty work, drainage line chamber work etc. Accordingly, the estimate of above referred extra items for Renovation of Old library (Incubation Center) has been prepared based on the CPWD DSR 2016. The work has been executed by the Maintenance Unit of the institute. The matter was placed before the Building & Works Committee in its 69<sup>th</sup> Meeting held on 11/11/2020 and the Committee has resolved to recommend to the Finance Committee/ Board of Governors to approve the amount of extra items of Rs.23,13,250/- (Rs. Twenty Three Lakhs Thirteen Thousand Two Hundred Fifty only) to be executed under the work of Renovation of Old Library Building (Incubation Center) at SVNIT Campus, Surat. This will be over and above the total cost of Rs. 1,57,62,286/- already sanctioned earlier. After deliberation, it was:

“Resolved to recommend to the Board of Governors to approve the amount of extra items of Rs.23,13,250/- (Rupees Twenty Three Lakhs Thirteen Thousand Two Hundred Fifty only) to be executed under the work of Renovation of Old Library Building (Incubation Center) at SVNIT Campus, Surat through which is over and above the total cost of Rs. 1,57,62,286/- already sanctioned earlier. The expenditure be met under OH-31”.

**Item: 39.12** To consider and recommend to the Board of Governors to approve the proposal to cancel the work of Renovation, up-gradation and repairing of 96 Nos. of student rooms and toilet block and others miscellaneous works in Hostel Building (Old Wings of Gajjar Bhavan) entrusted to CPWD and approve the proposed conversion and Renovation into Boy's Hostel of 6 nos. existing Hall into 74 rooms (156 seats) and adding additional toilet blocks and amenities in Gajjar Bhavan hostel-4 at SVNIT, Surat.

*Pranav*  
27/11/2020



**Reso 38.12:** The Committee was briefed that, the work of Renovation, up-gradation and repairing of 96 Nos. of student rooms and toilet block and others miscellaneous works in Hostel Building (Old Wings of Gajjar Bhavan) was awarded to CPWD with the estimated cost of Rs.76,03,300/- (including GST, contingencies charges, ESI and EPF as applicable from time to time). The CPWD informed that during chipping out the unsound/weak concrete of slab, it was observed that the condition of RCC structure were not good. The concrete has bulged out at many places due to improper cover to the reinforcement and severe corrosion of the reinforcement bars. The reinforcement bars are severely damaged and separated from the unsound concrete. The structural strengthening work means increasing the safety of the structure by repairing the structural elements like beam, slab and column etc. Looking to the serviceability of the parent structure and to ensure the safety, the matter was placed before the BWC in its 69<sup>th</sup> Meeting held on 11/11/2020 and the BWC recommended for cancellation of the said work and to approve the proposed conversion and Renovation of 6 nos. existing Hall into 74 rooms and adding additional toilet blocks and amenities in Gajjar Bhavan hostel-4 at SVNIT, Surat. The preliminary cum detailed estimate may be prepared by CPWD for the said work. A fresh approval will be obtained from FC/BoG of the Institute through BWC of the Institute. After deliberation, it was:

“Resolved to recommend to the Board to cancel the work of Renovation, up-gradation and repairing of 96 Nos. of student rooms and toilet block and others miscellaneous works in Hostel Building (Old Wings of Gajjar Bhavan) entrusted to CPWD and to demolish old wing for better ventilation and fire safety.”

“Further resolved to put separate afresh proposal for conversion and renovation into Boys Hostel of 6 nos. of existing Hall into 74 rooms (156 seats) and adding additional toilet blocks and amenities in Gajjar Bhavan hostel-4 at SVNIT, Surat through CPWD.

**Item 39.13:** **To consider and recommend to the Board of Governors to approve the proposal of the modified estimate submitted by CPWD for the work of “Terrace Water Profing Treatment with China Mosaic Tiles and Internal/External Colour Work at Raman Bhavan Hostel Building at SVNIT Campus, Surat”. Estimated Cost of Rs.1,62,02,500/-**

**Reso 39.13:** The Committee was briefed that, 69<sup>th</sup> meeting of Building & Works Committee held on 11/11/2020 recommended the work of Terrace Water Proofing Treatment with China Mosaic Tiles and Internal/External Colour Work at Raman Bhavan Hostel Building at SVNIT Campus, Surat at the estimated Cost of Rs.1,62,02,500/ (Rupees One Crore Sixty Two Lakhs Two Thousand Five Hundred only) including Contingency, ESI & EPF to be executed by the CPWD. After deliberation, it was:

“Resolved to recommend to the Board of Governors to approve the proposal of the modified estimate submitted by CPWD for the work of “Terrace Water Proofing Treatment with China Mosaic Tiles and Internal/External Colour Work at Raman Bhavan Hostel Building at SVNIT Campus, Surat” at the estimated Cost of

  
27/11/2020



Rs.1,62,02,500/ (Rupees One Crore Sixty Two Lakhs Two Thousand Five Hundred only) including Contingency, ESI & EPF to be executed by the CPWD following prescribed procedure. The expenditure be met under OH-31”.

**Item: 39.14** To consider and recommend to the Board of Governors to approve and sanction the Preliminary cum Detailed Estimate for additional development and other miscellaneous work at Staff Club Building amounting to Rs.35,97,600/- including 5% Contingency and 11.90% ESI & EPF submitted by CPWD over and above the total cost of Rs.99,53,049/- already approved for renovation of staff club earlier.

**Reso 39.14** The Committee was briefed that, the Renovation work of Staff Club building at SVNIT Campus, Surat for the estimated cost of Rs.99,53,049/- including Electrical work (including 5% contingency charges) was approved by the FC & BoG in their meeting held on 09/01/2020. During inspection of the site by the institute Authorities, the CPWD officials were asked to make provision of movement of persons with disability by provision of handicapped toilet block (including necessary sanitary and plumbing fittings) and suitable approach for movement from main entrance with required flooring, railing etc. as well as paver block in the entrance area alongwith surrounding bush clearing of the Staff Club Building. After assessment of additional work, the CPWD has submitted Preliminary cum Detailed Estimate of Rs.35,97,600/-. This will be in addition to the work already undertaken by CPWD for Rs. 99,53,049/-. The 69<sup>th</sup> meeting of Building & Works Committee held on 11/11/2020 recommended to approve and sanction the Preliminary cum Detailed Estimate for additional development and other miscellaneous work at Staff Club Building amounting to Rs.35,97,600/- including 5% Contingency and 11.90% ESI & EPF submitted by CPWD. This will be over and above the total cost of Rs.99,53,049/- already approved earlier. The expenditure will be met under OH-31. During discussion, the representative of Ministry of Education emphasized to envisaged all additional works required at the time of initial administrative approval only. After deliberation it was;

“Resolved to recommended to the Board to approve and sanction the Preliminary cum Detailed Estimate for additional development and other miscellaneous work at Staff Club Building amounting to Rs.35,97,600/- (Rupees Thirty Five Lakhs Ninety Seven Thousand Six Hundred only) including 5% Contingency and 11.90% ESI & EPF submitted by CPWD. This will be over and above the total cost of Rs.99,53,049/- already approved earlier. The expenditure will be met under OH-31”.

“Resolved that, the institute authorities to envisage all such additional works required to be undertaken at the time of initial administrative approval for each projects to avoid any further revision in future.”

*Pranav*  
27/11/2020



**Item 39.15:** To ratify the action taken by the Director, SVNIT, Surat for placing work order to M/s Pravin Kumar Kalyanjibhai Vaja (Bansi Enterprise), Rajkot for availing Annual Cleaning and Sanitation Services for the period of one year from 01/11/2020 at the total cost of Rs.2,42,33,532/- (Rupees Two Crore Forty Two Lacs Thirty Three Thousand Five Hundred Thirty Two Only) including Taxes under the head of "Housekeeping & Sanitation – OH 31".

**Reso 39.15:** The Finance Committee in its 38<sup>th</sup> meeting held on 21/09/2020 resolved to recommend to the Board of Governors to grant administrative approval for availing Annual Cleaning and Sanitation Services to the Institute at the total cost of Rs.3,81,56,486/- (Rupees Three Crore Eighty one Lakhs Fifty six Thousand Four Hundred Eighty six Only) including Taxes under the head Security/ House keeping (OH-31) and empowered the Director of the Institute to issue the order and expenditure sanction as per GFR 2017. The FC directed that, the work order and expenditure sanction be brought into ensuing meeting of Finance Committee/ Board of Governors for ratification. The Committee was informed that the process for availing the Annual Cleaning and Sanitation Services to the Institute was carried out through GeM portal. It was informed to the Committee that the work is awarded based on per sq. feet basis therefore there will be no impact of total costs towards wage revision on the total amount of contract. After deliberation it was;

"Resolved to ratify the action taken by the Director, SVNIT, Surat for placing work order to M/s Pravin Kumar Kalyanjibhai Vaja (Bansi Enterprise), Rajkot for availing Annual Cleaning and Sanitation Services for the period of one year from 01/11/2020 at the total cost of Rs.2,42,33,532/- (Rupees Two Crore Forty Two Lacs Thirty Three Thousand Five Hundred Thirty Two Only) including Taxes under the head of Housekeeping & Sanitation – OH 31".

**Item 39.16:** To consider and recommend to the Board of Governors to grant administrative approval to avail Human Resource Outsourcing Service to the Institute at the total cost of Rs.3,92,96,350/- (Rupees Three Crore Ninety Two Lacs Ninety Six Thousand Three hundred fifty Only) including Taxes under OH-31".

**Reso 39.16:** The committee was informed that in the 38<sup>th</sup> meeting of Finance Committee it was resolved to place the agenda item again with details and justification on the sanction posts, existing staff and present outsourced human resource based on existing student strength. The detailed justification of Human Resource out sourcing at the Institute level was prepared based on students' strength as on June 2020. It was explained that it is bare minimum requirement of 117 Manpower to be outsourced for smooth functioning of the Institute. Accordingly the institute has prepared its draft tender document for manpower assessed. The existing contract is expiring on 30<sup>th</sup> November and due to non availability of administrative approval from BOG, the Director of the institute has granted permission to give extension of one month to the current service provider. After deliberation it was:

  
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“Resolved to recommend to the Board of Governors to grant administrative approval to avail Human Resource Outsourcing Service to the Institute at the total cost of Rs.3,92,96,350/- (Rupees Three Crore Ninety Two Lacs Ninety Six Thousand Three hundred fifty Only) including Taxes under OH-31”.

“Further resolved to recommend to the Board of Governors to empower the Director of the Institute to issue the work order after following the procedure as per GFR 2017.”

“Further resolved to recommend to the Board of Governors to note the action taken by the Director to grant the extension of one month to the current service provider”.

**Item 39.17: To consider and recommend to the Board of Governors to approve the purchase of Laptop – 180 Nos. from M/s. Latest Devices Pvt. Ltd. at the total cost of Rs. 1,43,09,460/- (Rupees One Crore Forty Three Lacs Nine Thousand Four Hundred Sixty only) with warranty of 3 years and including of all taxes with other terms and conditions under OH 35.**

**Reso 39.17:** It was informed to the committee that in the 37<sup>th</sup> meeting of Finance Committee held on 30/06/2020 it was recommended to grant administrative approval for the purchase of laptop for faculty members/Officers of Institute having pay scale of Deputy Secretary and above as per Govt. of India norms. The fund for procurement of Laptops will be met from OH-35. The tender enquiry for purchase of 180 Nos. of Laptop-Notebook was published on GeM portal and the entire process was made through GeM portal. As per Financial Evaluation sheet the rates quoted by M/s. Latest Devices Pvt. Ltd. (7/9) are shown to be the lowest (as provided by GeM). The matter was discussed in the 78<sup>th</sup> Meeting of the Purchase Committee of the Institute held on 17/11/2020 and the Purchase committee recommend to the Finance Committee / Board of Governors to approve the proposal for the purchase of Laptop – 180 Nos. from M/s. Latest Devices Pvt. Ltd. at the total cost of Rs. 1,43,09,460/- (Rupees One Crore Forty Three Lacs Nine Thousand Four Hundred Sixty only). The order should be placed with 5% GST under DSIR Certificate, whereas, the quoted price includes warranty of 3 years and inclusive of GST @ 18% with other terms and conditions under OH 35. The total cost would reduce accordingly as per 5% GST as applicable against DSIR Certificate. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve the proposal for the purchase of Laptop – 180 Nos. from M/s. Latest Devices Pvt. Ltd. at the total cost of Rs. 1,43,09,460/- (Rupees One Crore Forty Three Lacs Nine Thousand Four Hundred Sixty only) under OH 35”.

“Further resolved that the order should be placed with 5% GST under DSIR Certificate, whereas, the quoted price includes warranty of 3 years and inclusive of GST @ 18% with other terms and conditions”.

*Pranav*  
27/11/2020



**Item 39.18:** To note the reply submitted by the Institute on Draft Separate Audit Report of the Comptroller and Auditor General of India on the Accounts of SVNIT, Surat for the year ended 31<sup>st</sup> March 2020.

**Reso 39.18** It was informed to the committee that the Annual Audit of Accounts for the year 2019-20 has been carried out by the C&AG Officials of Ahmedabad and draft Separate Audit Report has been received for which reply has also been sent to C&AG on 2.11.2020. After deliberation it was:

“Resolved to note the reply submitted by the Institute on Draft Separate Audit Report of the Comptroller and Auditor General of India on the Accounts of SVNIT, Surat for the year ended 31<sup>st</sup> March 2020”.

The meeting ended with vote of thanks to the Chair.

  
MEMBER SECRETARY  
FINANCE COMMITTEE  
SVNIT, SURAT

  
CHAIRMAN  
FINANCE COMMITTEE  
SVNIT, SURAT

की पुष्टि  
CONFIRMED

  
अध्यक्ष/CHAIRMAN  
वित्त समिति  
FINANCE COMMITTEE  
रा. व. रा. प्रौ. सं. सुरत  
SVNIT, SURAT